

CRATER REGIONAL WORKFORCE DEVELOPMENT BOARD

Tuesday, August 27th, 2024

2:00pm – VCW Prince George Center

1. Call To Order, Chair, Amanda Wilson 2:02pm

Roll Call by: Kurleen Patrick

2. Public Comment

No Comment

3. Approval of Agenda

Kathy Anderson motioned to approve

Justin May seconded

All in favor, no one opposed, motion carried

4. Approval of Minutes

Sherrina Sewell motioned to approve

Justin May seconded

All in favor, no one opposed, motion carried

5. New Business and Staff Reports

A. Industry Focus: Personal Care & Service

- Presentation by ETPL approved provider, CC's Beauty, along with some participants funded through Title 1 training.

B. State of the Finances

Finance Director, Jaime Poole provided details about current financial standing.

- Preliminary budget was approved in the May 2024 meeting however final previous year in numbers were not available at that time. Updated budget presented as final version for adoption.

Natalie Slate motioned to approve updated budget as presented.

Keith Boswell seconded

All in favor, no one opposed, motion carried

C. General Business

Policy Adoption

- Meeting Participation by Electronic Means policy was presented to the Board for consideration. This policy ensures that meetings are in compliance with State standards which were updated post-pandemic. No issues or concerns brought forth by the Board.

Yoti Jabri motioned to approve policy as presented.

Kathy Anderson seconded

All in favor, no one opposed, motion carried

Title 1 Adult/DW/Youth Service provision

- Waiver for the Board to continue to provide Title 1 services is still be awaited from the State. Several follow ups have occurred regarding status without any change.
- Programs continue at normal operations, no concerns of note at this time.

One Stop Operations

- Board previously approved a temporary contract to One Stop Operations provider, ProjectNow, LLC. Provider has begun to coordinate services in the Region and a full update will be provided at the October meeting. Contract extension will be discussed at that time.

Local Plan Development '25

- Awaiting formal guidance from the State on local plan development. Once policy guidance is released, an update will be provided to the Board for consideration/planning.

Annual Compliance Monitoring

- Board was provided a copy of the monitoring report & Corrective Action Plan (CAP) developed by Board staff to satisfy State requirements. Final CAP corrections due to the State by Oct 15th. Findings & concerns were greatly decreased in comparison to last year's monitoring report. Continuous improvement efforts will be ongoing.

Emporia Center Updates

- Alternative Center location has been identified and initial conversations with building owner are occurring.
- Current Center will close on Oct 31st & temporary locations being considered as it may take time for the new location to be ready due to construction needs & Center certification requirements. More updates next meeting.

Vice Chair Vacancy

- Vice Chair position is currently vacant. Current Chair, Amanda Wilson, has served for some time and has expressed interest in moving out of that position with the next 12 months. Vice Chair will need to be identified and prepped to move into the Chair role. Official interest/nominations will be covered in October meeting.

Special Projects & Impact Report

- Reviewed a number of special projects that in process for the Region.

- Copy of Impact Report was provided prior to the meeting to all members & gives a clear snapshot of the past program year's work.

C. Workforce Wins & Needs

- Various updates shared from partners.

Meeting Adjourned 3:52pm

Attendees: Members- Amanda Wilson (Chair), Erice Burns, Sherrina Sewell, Yoti Jabri, Jay Ellington, Justin May, Kathy Anderson, Keith Boswell, Linda Gholson, Natalie Slate, David Conmy, Keith Boswell, Bill Diauto, Afton Prior (designee for Amanda Habansky)

Electronic Means Participants: Natalie Meredith, Justin Pope, Matt Baker

Board Staff & Guests-Tabitha Taylor, Jaime Poole, Kurleen Patrick, Stacy Mitchell, Dennis Woodard