

**remCRATER REGIONAL WORKFORCE DEVELOPMENT BOARD**

**Tuesday, May 14<sup>th</sup>, 2024**

**2:00pm – VCW Prince George Center**

1. Call To Order, Chair, Amanda Wilson 2:04pm

Roll Call by: Akira Mason

2. Public Comment

No Comment

3. Approval of Agenda

Natalie Slate motioned to approve

Kathy Anderson seconded

All in favor, no one opposed, motion carried

4. Approval of Minutes

Natalie Slate motioned to approve

Jay Ellington seconded

All in favor, no one opposed, motion carried

5. New Business and Staff Reports

A. State of the Finances

Finance Director, Jaime Poole provided details about current financial standing.

- Funds transfer request discussed as PY23 Adult funds are expected to be fully expended prior to the next Board meeting.

Jay Ellington motioned to request a transfer of \$125,000 from the Dislocated Worker funds to the Adult funds.

Sherrina Sewell seconded

All in favor, no one opposed, motion carried

- Preliminary PY24 Board budget presented & discussion occurred.

Jay Ellington motioned to approve the preliminary budget as presented.

Justin May seconded

Opposed by Sherrina Sewell, motion carried as majority confirmed

ED Taylor also shared the shortened timeline for closeout put in place by the State and the preparations for the upcoming “advance” request required to continue operations through the end of the year. Also reiterated

concerns about the timeline on drawdowns after July 1 as the “unbraiding” of funds must occur at the state level when financial responsibility changes to the shared services model with the VA Employment Commission.

## B. General Business

### **Service Provider Updates**

- Request for Proposals Updates

Title 1 Adult, Dislocated Worker & Youth Services – The RFP received one bid which was reviewed by the RFP Review Subcommittee. Bidder was also invited to present their bid virtually to the subcommittee. Follow up questions were sent to the bidder after their presentation. In their reply, the bidder then communicated a desire to withdraw their bid. Discussion was had by Board members if the RFP should be re-released or if it should be recommended that local board staff should continue to provide services directly under a waiver.

Kathy Anderson motioned that a request be submitted to the State for the local board to provide services directly under a waiver for Title 1 Adult, Dislocated Worker and Youth services.

Justin May seconded the motion.

All in favor, none opposed, motion carried.

### **Operational Updates**

- Annual Compliance Monitoring in progress.

Updates to come in the July meeting.

- Emporia Center Updates.

Lease end date for VEC is officially October 31, 2024. Updates will be shared for planning move/changes as available.

- Other

Discussion regarding changing current Board bank (BSV) to HomeBase CU to increase mobile banking options, various other benefits which are currently unavailable with BSV.

Benjamin Jarvela motion to approve the change of the Board bank to HomeBaseCU, Tabith to continue as authorized signatory and financial staff to continue as authorized users.

Natalie Meredith second the motion for approval.

All in favor, none opposed, motion carried.

### **Industry Focus: Retail**

- David Bogese went into the pros and cons of the retail industry within employment wise. Has had a lot of the employees that has a background has shined and went to use the platform as a steppingstone for better employment opportunities. Has had multiple attempts of reaching out to the work release at Riverside Jail and were failed attempts. Amanda Wilson offered V3 program is a possibility to help in looking for job search and Sherrina Sewell offered that Academy has an opportunity where they can help business find employees.

### C. Workforce Wins & Needs

- Kathy Anderson shared CNA Graduation is May 16<sup>th</sup>, 2024, 36 enrolled and 27 are graduating as program completers.
- Kurleen Patrick shared several in progress programs in partnership with DARS.

### **Meeting Adjourned 3:54pm**

*Attendees: Members- Natalie Meredith, Amanda Wilson (Chair), Benjamin Jarvela, Erice Burns, Sherrina Sewell, Yoti Jabri, Jay Ellington, Justin Pope, Kathy Anderson, Keith Boswell, Linda Gholson, Natalie Slate, David Conmy, Natalie Slate, Keith Boswell, Karen Epps, Diana Joyner*

*Board Staff & Guests-Tabitha Taylor, Jaime Poole, Kurleen Patrick, Myra Lewis*