# Crater Regional Workforce Development Board Board Meeting

September 30th, 2021

8:30 a.m. – 10:30 a.m.

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| **CRWDB Board Members:**  Ursula Myhalsky Natalie Slate x Elizabeth Creamer George Lyons x Sharon Maddox Erice Burns  Keith Boswell Kathy Anderson Sherrina Sewell Patty Peterson x Carly Woolfolk Karen Epps x Joyce Booker x Amanda Wilson Nadia Fruchey Shawanda Jeter x  William Newsome x Nikki Cofield  Trevor Saunders x Rebecca McCaden x Andrew White x Amanda Habansky x Norris Stevenson Jeffrey Stoke x  Jerry Drabry x | **Guest Attendees:** Michelle Rogers JR Simpson  Betsy Drewry  **Staff Present:** Tabitha Taylor Shyan Jones  x denotes absence |

# Call to order: 8:30 a.m.

* 1. Roll call by: Tabitha Taylor

# Public Comment:

* 1. None at this time

# Introduction

* 1. JR Simpson introduced himself to the Board Committee
  2. Tabitha Taylor introduced herself as the new Executive Director to the Board Committee.
  3. Jamie Poole introduced herself as the Finance Director to the Board Committee.

# Approval of agenda

* 1. Sherrina Sewell made a motion to approve the agenda
  2. Kathy Anderson seconded the motion
  3. All in favor, no one opposed, motion carried

# Approval of minutes

* 1. Sherrina Sewell made a motion to approve the minutes with the noted changes to delete the yellow highlighted area in previous minutes.
  2. Keith Boswell seconded the motion
  3. All in favor, no one opposed, motion carried

# Board Committee Reports

* 1. Public Outreach- Michelle Rogers stated if anyone is interested in being apart of the committee to reach out to her.
  2. Eligible Training Provider- Amanda Wilson stated the committee will meet October 6th, 2021.
  3. Business Service Committee- It was stated if anyone is interested in being a part of the committee to reach out.
  4. Youth Standing Committee- No report

# Unfinished Business

* 1. One- Stop Operator- Tabitha Taylor stated the One Stop Operator RFP has been granted by the Workplace.
  2. Youth RFP- Tabitha Taylor stated the RFP has been approved with hopes to have someone in the Petersburg Center by December 1st, 2021.
  3. Amanda Wilson informed the Board Committee that Prince George County is our new Grant Recipient.
  4. In discussion, the Board Committee was informed that Prince George County has a job fair October 22nd, 2021 from 10a.m. - 2 p.m.

# New Business

* 1. Workforce Wins
     + Kathy Anderson stated they have started their second Pharmacy Tech class with 9 participants enrolled and they have a partnership with CCWA. She also stated per locality one GED class is open.
     + Elizabeth Creamer- She stated John Tyler Community College has secured a $900,000 grant with tuition support for registered or unregistered apprenticeship, and training. \
     + Keith Boswell- He went over the pharmaceutical training
     + Sherrina Sewell- She stated they have been approved for a $9 million dollar grant for Rehab Services to serve between 700-1000 people over the next 5 years.
     + Jasmine Gore- She stated she is working with VBS along with 2 region employers to assist with military spouses to get back into working.
     + Vec- In discussion, it was stated an upcoming hiring event with 15 hires.
     + Financial Service- Jamie Poole stated there is no report to present, but she is working on the IFA agreement along with PY 2021-2022 budget.

# Adjournment: 9:50 a.m.

* 1. Norris Stevenson made a motion to adjourn
  2. Kathy Anderson seconded the motion
  3. All in favor, no one opposed, motion carried