

**CRATER REGIONAL WORKFORCE DEVELOPMENT BOARD**

**Tuesday, December 12<sup>th</sup>, 2023**

**2:00pm – VCW Prince George Center**

**1. Call To Order, Chair, Amanda Wilson 2:06pm**

Roll Call by: Akira Mason

**2. Public Comment**

No Comment

**3. Approval of Agenda**

Amanda Habansky motion to approve with addition of ETPL agenda item

Dennis Woodard seconded

All in favor, no one opposed, motion carried

**4. Approval of Minutes**

Justin Pope motioned to approve

Benjamin Jarvela seconded

All in favor, no one opposed, motion carried

**CLOSED SESSION (2:12pm – 2:30pm)**

**6. New Business and Staff Reports**

A. State of the Finances

Finance Director, Jaime Poole provided details about current financial standing. No major issues to report. Spending is on track for Adult & Dislocated Worker funds. Youth funds are in excess but that is to be expected with the upcoming summer youth work experiences yet to be completed.

B. Title 1 Program Update – Kurleen Patrick

**ETPL Program Follow-Up**

At the previous meeting, additional information was requested regarding the Medical Assistant program that *Chester Career College* had applied to be added to the ETPL. Wage data, success/completion rate and program length/practical application components were presented to Board members.

Program denied.

C. General Business

**Service Provider Updates**

- Q1 performance outcomes were reviewed. Several measures are below expectations, which is a change from the previous years quarters.

- Internal monitoring by Eckerd Connects continues to be a concern. When the Board administrative team does spot checks, there are regularly significant mistakes and when tools/strategies are provided to help prevent future issues, they are not being implemented appropriately.
- Board began discussions regarding the early termination or completion (June 2024) of Eckerd Connects services. Additional information will be available after the next performance data is available and completion of administrative review by Board administrative staff. A Special Call meeting may be necessary.

### **Emporia Center**

In discussions with Greenville County regarding next steps for that specific Center. Current leaseholder (VEC) does plan to end lease early summer 2024.

### **Policy Adoption**

Policy presented for Contract Training.

Justin May motioned to approve

Benjamin Jarvela seconded

All in favor, no one opposed, motion carried

### **EO Monitoring**

EO monitoring will be occurring in early January. One Stop Manager is overseeing the process and preparing in advance for any needs. No major issues anticipated.

### **Meeting Adjourned 3:58pm**

*Attendees: Members- Natalie Meredith, Amanda Wilson (Chair), Benjamin Jarvela, Dennis Woodard (for EBurns), Karen Epps, Justin May, Stacey Mitchell (for NStevenson), Sherrina Sewell, Yoti Jabri, D Burke George, Jay Ellington, Justin Pope, Kathy Anderson, Keith Boswell, Linda Gholson, Natalie Slate*

*Board Staff & Guests-Tabitha Taylor, Jaime Poole, Kurleen Patrick, Nadine Hall, John Johnson*